

THE SOFTWARE TOOL THAT GIVES YOU
CONTROL OVER YOUR WORK SCHEDULES



time and attendance

increase your team's efficiency

Take advantage of Internal Time and Attendance today and save time and money!

1. Payroll

MANAGE vacation requests, sick days, overtime and more using the simplified pre-approval and manual management functions

SET automated grace periods, simplifying your work

MODIFY data easily as needed and transfer them electronically to your payroll system, thus avoiding double entry

GRANT your employees more flexibility in their schedules by maintaining a time bank

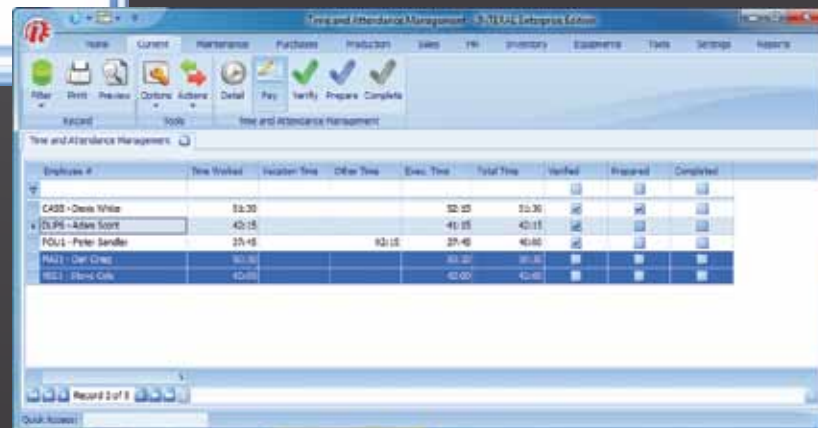
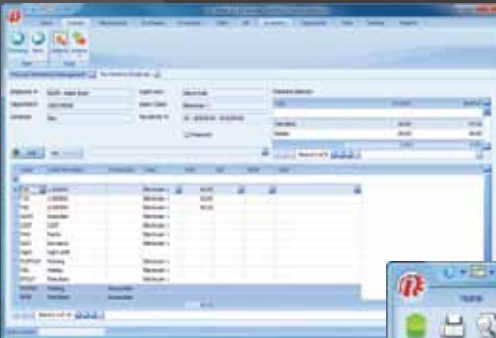
2. General

ACCESS numerous cumulative reports and adjust them according to your information needs

CUSTOMIZE software in relation to current collective agreements and reduce risks associated with non-compliance

ACCESS all the important information about your subordinates at a glance by configuring the display to your preferences

OBSERVE everyone's performance by joining the Time and Attendance module's functions with those of the Production module. The information you gather by doing this will lead you to make better-informed decisions



Employee #	Time Worked	Location Time	Other Time	Exec. Time	Total Time	Verified	Required	Completed
CASB - Denis White	03:30			02:05	05:35			
ELSP - Adam Scott	42:15			41:05	01:15			
FOU5 - Peter Sander	35:45		03:15	37:45	40:00			
HAZ1 - Carl Ernie	03:30			02:05	05:35			
HE21 - Fibrod Cole	42:00			40:00	02:00			

The **Time and Attendance** management module is part of the modular software set containing management solutions for **procurement, maintenance and production**, all renowned for their user-friendliness. **Interal Time and Attendance** gains in effectiveness when used in conjunction with the other modules—this way, it allows managers operating them to devote more time to their original role as decision makers, which brings about a more productive management and improves departments' profitability.

3. Management

ACCELERATE treatment of hours worked by accessing data management by exception

GRANT software use rights yourself according to different users' level of involvement

SETUP the buzzers (possibility of multizone) indicating the beginning and end of shifts (Optional)

CONTROL access to the different areas of your buildings based on permissions and schedules (Optional)

ACCESS tables on, for example, present and absent employees, in real time

ASSIGN an employee to a different pay grade temporarily

4. Planning

ESTABLISH work schedules for more efficiency

AVOID unforeseen problems by planning overtime as well as absences

ASSIGN work schedules quickly, by employee or by team



The screenshot displays the 'Time Detail by Employee' window in a software application. The window title is 'Time Detail by Employee: 7 (112) Enterprise Admin'. The interface includes a menu bar (Home, Current, Maintenance, Purchases, Production, Labor, HR, Inventory, Equipment, Tools, Settings, Export) and a toolbar with 'Review', 'Print', and 'Options/Actions' buttons. Below the toolbar, there are 'Time and Attendance Management' and 'Time Detail by Employee' tabs. The main area contains a form with fields for Employee # (CA25-Denis VYVte), Department (K03-ACME), Schedule (Day), Supervisor, Salary Class (Electrical 1), and Pay period # (31 - 09/09/03 - 01/31/2003). There are buttons for 'Print', 'Change schedule', and 'Verified'. Below the form is a table with columns: 'Per Day', 'In/Excess', 'Out/Excess', 'Reg. T.', 'N. Reg. T.', 'Vac. T.', 'Others T.', 'Breaks T.', 'Elev. T.', 'Bonuses T.', 'Total T.', and 'Schedule'. The table shows data for dates from 8/9/2003 to 8/15/2003. At the bottom, there is a 'Salary Class' section with a table for 'Class' and a 'Quick Access' bar.

Per Day	In/Excess	Out/Excess	Reg. T.	N. Reg. T.	Vac. T.	Others T.	Breaks T.	Elev. T.	Bonuses T.	Total T.	Schedule
8/9/2003	8/9/2003 8:00:00 AM	8/9/2003 8:00:00 PM	88:00				01:00	88:00		89:00	08:00 Day
8/10/2003	8/10/2003 8:00:00 AM	8/10/2003 5:00:00 PM	88:00				01:00	88:00		89:00	08:00 Day
8/11/2003	8/11/2003 8:00:00 AM	8/11/2003 5:00:00 PM	88:00				01:00	88:00		89:00	08:00 Day
8/12/2003	8/12/2003 8:00:00 AM	8/12/2003 9:00:00 PM	98:00	04:00			01:00	12:00		113:00	12:00 Day
8/13/2003	8/13/2003 7:00:00 AM	8/13/2003 5:00:00 PM	88:00	01:00			01:00	90:00		90:00	08:00 Day
			40:00	11:00	00:00	00:00	01:00	83:00	90:00	81:00	

Salary Class	Payroll	Function	Supervisor	Absence/Leave	Workday	Week
Electrical 1						

Optimize your use of Interl Time and Attendance

Combine it with Interl Maintenance and Interl Production



Need to plan your maintenance?

Use the Time and Attendance module's schedules.

Interl Maintenance enables automated calculation of labor costs related to maintenance work. The Time and Attendance module offers the additional functionality needed for work planning by providing resource availability based on their work schedule, absences and other details.



Need to monitor your productivity?

Leverage Interl Time and Attendance's many options.

Pairing the Time and Attendance module with the Production module allows a more detailed analysis of employee time. In addition to validating your product manufacturing costs and confirming your employees' competencies (measuring their efficiency by comparing the estimated time needed to complete a task with the actual time taken to complete it), you will be able to conduct studies on "non-productive" time, delays in the start of work and more.

Any particular needs?

Take advantage of the many solutions available to you.

- Proximity cards
- Barcodes
- Touchscreens

Solutions that adapt to employees' ergonomics. Depending on requirements, you can also combine multiple technologies.

Also available with Interl Time and Attendance

